

Daily Scrum

www.matthiasorgler.com/daily-scrum-poster

"The Daily Scrum is a 15-minute time-boxed event **for the Development Team**"
- Scrum Guide

"The Development Team plans work for the next 24 hours. This optimizes team **collaboration** and **performance** by inspecting the work since the last Daily Scrum and forecasting upcoming Sprint work."
- Scrum Guide

1 What did I achieve **yesterday** that helped the Development Team meet the Sprint Goal?

2 What will I do **today** to help the Development Team meet the Sprint Goal?

3 Do I see any **impediment** that prevents me or the Development Team from meeting the Sprint Goal?



Short
15min

Stick to the time-box of max 15min. Start on time and don't wait for latecomers.

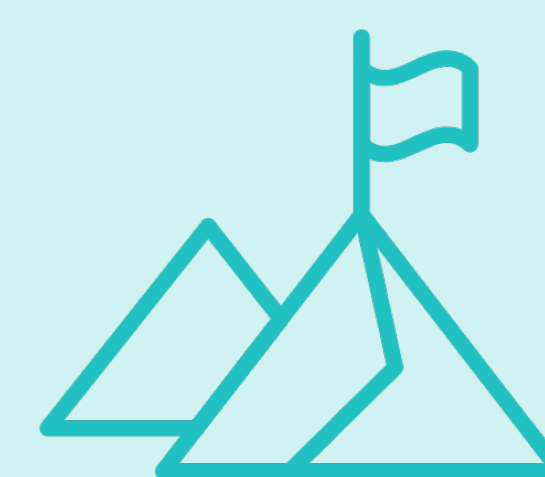
Clear Structure
3 Questions

Have a clear agenda and follow it. One common example is the 3-question structure.



Business Value
Sprint Goal

How does what you do bring you closer to achieving the Sprint Goal? Do you have to change your plans to reach the Sprint Goal?



optimize collaboration & performance

Reliable
Same Place & Time

Hold the Daily at the same place and at the same time every day to reduce complexity.



Focus
No Discussions

Defer discussions about details of a problem or solution to a later meeting. The Daily is a great place to coordinate when and with whom to have such a meeting later in the day.

